On behalf of CEPD, we graciously thank LPCH HR and SHC IT for working together to restore the TOF process for LPCH employees.

SHC and LPCH eligible/benefited employees are able to apply their Educational Funds, aka Transfer of Funds (TOF), at check out, if you log-in as a Returning Customer.

Questions? Call 650-723-6366
For a faster response, please email cecenter@stanfordhealthcare.org.
Emails are frequently checked throughout the business day.

If a course is cancelled, the enrollee will be notified 2 weeks prior to the course and a full refund will be given.

Cancellation by the enrollee
- Must be done online by the enrollee.
- Two weeks or more prior to the day of the course: Full Refund, less the cost of course materials received.
- Less than 2 weeks prior to the day of the course: Refund, less a $35 processing fee and cost of course materials received.
- Less than 48 hours prior to the start time of the course: No Refund.
- No show, No refund, No exceptions

Course materials fee:
- ACLS course material $85.00*
- ACLS Initial course materials $102.00*
- BLS course materials $25.00*
- BLS online key $25.00
- ACLS online key $132.00

*UNOPENED course material may be returned for a refund

The American Heart Association (AHA) strongly promotes knowledge and proficiency in all AHA courses and has developed instructional materials for this purpose. Use of these materials in an educational courses does not represent course sponsorship by the AHA. Any fees charged for such a course, except for a portion of fees needed for AHA course materials do not represent income to the AHA.
**BLS Provider Initial Course**

- **Prerequisites:** No Prerequisites
- **Fees:** $110.00 (Includes current student manual)
- **Credit:** None
- **Location:** CEPD
- **Time:** 8:00 am - 1:00 pm
- **Date:** January 13

**BLS Provider Course**

- **Prerequisites:** No Prerequisites
- **Fees:** $110.00 (Includes current student manual)
- **Credit:** None
- **Location:** CEPD
- **Time:** 8:00 am - 12:00 pm
- **Date:** January 11, 23, 27
  - February 1, 7, 16, 24
  - March 1, 7, 23, 29
  - April 3, 11, 20, 26

**BLS HeartCode® Online with Skills Check**

- **Prerequisites:** Computer access and current email address
- **Fees:** $103.00 (Includes online access code and skills check–allow 1-2 hours to complete online portion)
- **Credit:** None
- **Time:** 8:00, 9:00, 10:00, 12:00 pm, 1:00 pm
- **Location:** SHC Atrium
  - 300 Pasteur Drive
  - Stanford, CA 94305
- **Dates:** January 6, 17, 31
  - February 8, 22, 28
  - March 9, 22, 31
  - April 6, 19, 28

**ACLS Initial 2-Day Course**

- **Prerequisites:** Valid AHA BLS card
  - EKG Rhythm interpretation skills
  - ACLS Pharmacology
- **Fees:** $367.00 (Includes course material)
- **Credits:** 12 CA BRN CE Contact hours
- **Location:** CEPD
- **Time:**
  - Day 1 - 8:00 am - 5:00 pm (Lunch included)
  - Day 2 - 8:00 am - 1:00 pm (Lunch not included)
- **Date:**
  - January 4 & 5, 9 & 10, 25 & 26
  - February 2 & 3, 13 & 14
  - March 2 & 3, 14 & 15
  - April 5 & 6, 13 & 14

**ACLS Renewal Course**

- **Prerequisites:** Valid AHA BLS & ACLS cards
  - EKG Rhythm interpretation skills
  - ACLS Pharmacology
- **Fees:** $275.00 (Includes course material)
- **Location:** CEPD
- **Time:** 9:00 am - 5:00 pm
- **Credits:** 6 CA BRN CE Contact hours
- **Date:**
  - January 12, 18, 30
  - February 9, 21, 27
  - March 8, 24, 30
  - April 10, 18, 27

**ACLS HeartCode® Online with Skills Check**

- **Prerequisites:** Computer access and current email address
- **Fees:** $262.00 (Includes online access code and skills check–allow 8 hours to complete online portion)
- **Credits:** CE/CME/CEH hours available through AHA
- **Location:** CEPD
- **Time:** 9:00 am or 11:45 am
- **Date:**
  - January 24
  - March 27
  - February 23
  - April 25

**Renew BLS & ACLS on the same day**

Due to AHA guideline changes, BLS is no longer offered during the ACLS course, however, you can renew both certification on the same day. BLS Renewal can be done before the ACLS Renewal course (8AM-9AM) or before start of the ACLS Skills Check (8AM or 10:45AM): Go to the Center for Education & Professional Development website:

www.cecenter.stanfordhospital.org and register for the BLS skills check on the same date as your ACLS course. This BLS skills check time is reserved only for those taking the ACLS course. An access code will be e-mailed to you once you register. Fee:$25.00 for access code, skills check is free if taken same day as ACLS.

**TO REGISTER AND/OR MORE INFORMATION, GO TO:**

WWW.CECENTER.STANFORDHOSPITAL.ORG

CLICK ON “LIFE SUPPORT”

Provider approved by the California Board of Registered Nursing.
Provider Number CEP12165