



Stanford Health Care is reaching out to inform you of our decision to implement J.P. Morgan's Single-Use AccountsSM virtual card payment program. We'd like to inquire if you'd opt into this program and receive improved payment terms?

Upon your enrollment in our SUASM program, we will convert your payment terms to Net 15.

There are many benefits when accepting SUA payment, including:

- accelerated payments that will help reduce days sales outstanding (DSO)
- a simplified process that eliminates the cost of processing checks
- the ability to reduce administration expenses, account collections and follow-ups

Enrolling in this initiative can help strengthen our business relationship, and we are strongly committed to achieving 100% participation from our valued suppliers. Please note we expect to move to standard payment terms of NET 60 or longer in the near future for all other (non SUA) forms of payment, where contractually applicable. We will also entertain other forms of discount terms.

While you may already accept credit card payments, you will need to **enroll in our SUA program by completing and emailing the below acceptance form to SHC-AP-Epayables@stanfordhealthcare.org**. Completing enrollment will let us know that you wish to participate, and permit J.P. Morgan to send you virtual card payments on our behalf. Within one to two days from completed enrollment, you will receive a welcome email from Stanford Health Care with important instructions on processing SUA payments. The acceptance of SUA payments comes with no additional costs from J.P. Morgan or us, but merchant processing fees apply.

Thank you for being a valued supplier,

To enroll in J.P. Morgan's Single-Use AccountsSM payment solution, please email this completed form

Company Name:	
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Accounts Receivable Contact Information:	
Name and Title:	
Phone Number:	
Payment Notification Email Address*:	

**An email address is required for the payment notification. We recommend a central email address, such as accountsreceivable@vendorname.com.*

Thank you for being a valued supplier